

## **Vacancy – Communications and Marketing Trainee**

The Communication department at ECSO is offering a six-month full-time (paid) traineeship position in Communications and Marketing. This role provides a fantastic opportunity to engage with different communication activities on multiple channels and platforms, and across all ECSO's initiatives and projects.

Jumpstart your Comms career in the European Cybersecurity Organisation!

### **Job Description**

Are you creative and proactive, with a talent for generating fresh ideas and an interest in improving a company's communication strategies? If so, we want you to join our Team as a Communications and Marketing Trainee! In this role, you will support ECSO's corporate communication efforts across all our initiatives, working on content creation for our social media and website, communication campaigns, press releases, articles, visuals and branding guidelines. We value proactive individuals who can bring fresh ideas to engage ECSO members and boost our overall visibility.

### **Overall Responsibilities and Objectives**

As a Communications and Marketing Trainee, you will engage in:

- Content Creation: Draft and prepare ECSO's social media messages and campaigns. Contribute to the bi-weekly newsletter, including research, article drafting, content collection, and visual design.
- Website Management: Assist with website tasks such as drafting articles for ECSO's initiatives and projects, uploading content, and managing the CYBERSECURITY MADE IN EUROPE Label website.
- Corporate Communications: Support the preparation and dissemination of press releases, articles, social media posts, and communication campaigns.
- General Communications Administration: Handle internal requests, organise files in SharePoint, manage e-mailing lists, and provide ad-hoc support as assigned by supervisors.

### **Requirements**

- European Citizenship
- A Bachelor's or Master's degree in communications or related field is a plus
- Interest in cybersecurity
- Proactive, flexible, and independent
- Excellent verbal and written English skills



- Detail-oriented with the ability to multitask and work under tight deadlines
- Effective communication and organisational skills
- Proficiency in MS Office (Outlook, Word, PowerPoint, and Excel)

### **Ideal Candidate**

- Previous experience in Brussels or in an international setting is a plus (e.g., think tank, NGO, membership-based association, EU Institutions)
- Knowledge of WordPress, Mailchimp, Canva, or other graphic design tools is a plus. In-house training will be provided.

### **Application Details**

CV + Cover Letter to be sent to:

Pablo Robles Hernández, Communications & Marketing Manager ([pablo.robles@ecs-org.eu](mailto:pablo.robles@ecs-org.eu))

Victoria Cristiano, Communications & Events Manager ([victoria.cristiano@ecs-org.eu](mailto:victoria.cristiano@ecs-org.eu))

Deadline for submitting your application: 19 August COB

**Starting Date:** Beginning of September